



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*
Andrew J. Sheehan,
Town Administrator

Robert Plamondon, *Vice-Chairman*

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SELECTMEN'S MEETING MINUTES
DECEMBER 3, 2013 - 7:00 P.M.
SELECTMEN'S MEETING CHAMBERS

I PRELIMINARIES

- 1.1 The Chairman called the meeting to order at 7:05PM and roll call showed Sue Lisio, Chairman (SL); and Colin McNabb, Clerk (CM) present.
- 1.2 SL gave notice that the meeting is being tape recorded.
- 1.3 Chairman's Additions or Deletions: 3.9 - vote to approve 2014 holiday schedule, and 1.5- a special acknowledgement.
- 1.4 Review and approve Meeting Minutes: November 5, 2013, May 14, 2013, and September 4, 2012. CM moved to approve. SL seconded. Unanimous.
- 1.5 Special acknowledgement: SL announced Bob Plamondon's resignation as Selectman effective November 25, 2013. Mr. Plamondon was present and relayed his thanks to past and current selectmen and town administrators. He was presented with a Town Seal and a humorous frame incorporating the \$1 per year stipend for his years on the Board. The Board thanked him and wished him all the best.

II APPOINTMENTS /HEARINGS

- 2.1 7:05PM Tax Classification Hearing to determine the percentages of the local tax levy to be borne by each class of property for FY2014. The public hearing opened at 7:10PM. Sign-in sheet was circulated. CM read the legal notice into the record. SL asked the assessors to recommend commercial and residential factors. Victoria Tidman, Principal Assessor, conveyed the Board of Assessors' recommendation that the Board of Selectmen vote a residential factor of 1.0 so that all the classes are taxed at the same rate. There being no audience input, CM moved to adopt a minimum residential factor of 1.0 as recommended by the Board of Assessors. SL seconded. Unanimous.
- 2.2 Bike Helmet Safety Program: Chief Erving Marshall was present to draw winners of gift certificates for the annual Bike Helmet Safety Program: Chief Marshall explained how every year the Police Department issues ice cream vouchers to those observed around town wearing their bicycle helmets. Those names were collected and four individuals will be awarded \$100 gift certificates to be used toward bicycle equipment. He asked that the names be drawn and the winners were: Colton Ranger, Madelyn Johnson, Andrew Peloquin, and Lizzie Urda. They will be contacted by the Police Department and issued their certificates.

III MEETING BUSINESS

- 3.1 Review and sign population estimate for seasonal licenses from the Alcoholic Beverages Control Commission: Mr. Sheehan explained this is something done every year that is

- required by the ABCC to certify our population. The estimate we have is 8,850. CM moved to sign the population estimate for seasonal licenses from the Alcoholic Beverages Control Commission. SL seconded. Unanimous.
- 3.2 Review and approve Change in Manager for Season's Palace, #3, Inc., d/b/a Yee's Village, 350 Main Street: Mr. Sheehan told the Board that the new manager is Chung Wai Yu. This will go to the ABCC for filing, but it is a local approval. CM moved to approve Change in Manager for Season's Palace, #3, Inc., d/b/a Yee's Village, 350 Main Street to Chung Wai Yu. SL seconded. Unanimous.
- 3.3 Review and approve annual renewals for auto, common victualler, alcohol, and entertainment licenses, and consider requests by on-premises liquor license holders for 10AM openings in accordance with G. L. c. 138, s. 33B: Mr. Sheehan noted this is the standard annual renewals which become effective on January 1st. What is different is that two weeks ago town meeting voted on-premises license holders to open earlier on Sundays. Two establishments, Bailey's Bar and Grill and Bailey's on the Green, have filed requests for a change of hours to allow them to open at 10:00AM on Sundays, consistent with the statute. CM moved to approve the annual renewals for auto, common victualler, alcohol, and entertainment licenses contingent on completion of required documentation and sign out of session. SL seconded. Unanimous.
CM moved to approve the requests by on-premises liquor license holders Bailey's Bar and Grill and Bailey's on the Green for 10AM openings in accordance with G. L. c. 138, s. 33B. SL seconded. Unanimous.
- 3.4 Review and approve intermunicipal agreement with Lunenburg for surplus net metering credits: Mr. Sheehan updated the Board on the status of the solar farm development in Lunenburg and explained the agreement. CM moved to approve the intermunicipal agreement with Lunenburg for surplus net metering credits. SL seconded. Unanimous.
- 3.5 Vote to accept Sustainable Materials Recovery Program Municipal Grant from the MassDEP in the amount of \$750: Mr. Sheehan that the grant funds receptacles in locations such as the Common and public buildings. CM moved to accept. SL seconded. Unanimous.
- 3.6 Review and approve collective bargaining agreements with Highway/Water, Firefighters, Police, and Telecommunicators and if necessary convene Executive Session under G. L. c. 30A, s. 21(a)(3): Mr. Sheehan said he sees no reason to go into Executive Session. With regard to Police and Telecommunicators, some wording on a couple of items still needs to be finalized, but the financial impacts are unchanged from what was approved at Town Meeting. He asked that the Board vote to ratify and sign the agreement with the Highway/Water union and vote to ratify and sign the agreement with the Firefighters, subject to the union signing first. CM moved to approve collective bargaining agreements with Highway/Water and Firefighters and to sign the Highway/Water agreement tonight and sign the Firefighter agreement after the union signs. SL seconded. Unanimous.
- 3.7 Review and approve Green Communities annual report and receive updates from the Energy Committee: Karen Chapman and Mike Brown from the Energy Committee were present. Ms. Chapman has given Mr. Sheehan a copy of the annual report. She summarized their accomplishments and goals for the Selectmen. She also announced that the committee is currently looking for 2 members. CM moved to approve Green Communities annual report. SL seconded. Unanimous.
- 3.8 Review and approve request from Ed Kukkula, Highway Superintendent, to adopt MassDOT-Highway rates for private snowplow contractors: Mr. Sheehan informed the Board that rates paid for private plow drivers have fallen behind area communities and MassDOT rates. This is asking to peg our rates to the state rate. CM moved to approve. SL seconded. Unanimous.

3.9 Vote to approve 2014 holiday schedule: CM moved to approve. SL seconded. Unanimous.

IV APPOINTMENTS OF PERSONNEL/OFFICIALS

4.1 Request to appoint Janet A. Johnson and Carolyn A. Upham to the Townsend Emergency Management Agency from December 3, 2013 to June 30, 2016: CM moved to appoint Janet A. Johnson and Carolyn A. Upham to the Townsend Emergency Management Agency from December 3, 2013 to June 30, 2016. SL seconded. Unanimous.

V WORK SESSION

5.1 Board of Selectmen updates and reports: SL gave an update on the Building Committee for the high school. The new building committee website can be reached through a link on the town website.

5.2 Town Administrator updates and reports:

- Devens hazardous waste is open tomorrow, December 4 and Saturday December 7 and will be closed thereafter until March.
- There are vacancies not only on the Energy Committee, but on 11 additional committees as well. Information is available on the website.

5.3 Review and sign payroll and bills payable warrants: CM moved to sign out of session. SL seconded. Unanimous.